

Minutes of the Mundford Parish Council Meeting Held at The Cricket Club, Mundford on Thursday 5th December 2019

PRESENT:

Councillors J. Musgrove (Chairman) D. Goodrham, J. Marston, S. Welsh, N Enderby, S. Eyres, Cllr S Booth, Cllr B. Ellis and Mrs S. King (Clerk to the Council). There were no members of the public.

1. THE CHAIRMAN'S OPENING REMARKS

Good evening and welcome to December's Parish meeting. I hope we all agree that the Tree Lighting Ceremony was a great success. Many thanks to those you helped prior to and on the night. There are some improvements we can make for next year.

2. APOLOGIES OF ABSENCE

District Cllr M. Nairn and Cllr K. Weight.

3. ACCEPT AND SIGN THE MINUTES

The minutes of the meeting held on 7th November 2019 were accepted as a true and accurate record; this was proposed by Cllr N. Enderby and seconded by Cllr J. Marston. All agreed. The Chairman signed the minutes.

4. TO RECEIVE DECLARATIONS OF INTEREST

None.

5. PUBLIC PARTICIPATION

None.

6. MATTERS ARISING

6.1 Outstanding Highway Matters

- The missing barrier on the corner of Swaffham Road, just on the bend of Lynford Road is dangerous and needs to be repaired. Chairman J. Musgrove will continue to try and get hold of the Manager of Lynford Hall to discuss responsibility. In the meantime, Highways will try and establish if this is the responsibility of the Water Board.
- The footpath extension on the Swaffham Road should have started on 18th November for two weeks this has been moved back to the 9th December (This has now started). Highways will also look to repair the soakaway outside the Parish Council office and Crown Road drainage.
- The drains on Swaffham Road are still overflowing. The drains are due to be cleaned by NR Asphalt on 6th January 2020.
- There are a number of loose chippings around the village especially around the edges of the roads. Clerk to advise Highways. (Email sent to David Jacklin).

6.2 Village Footpaths and Verges – to discuss outstanding matters and actions taken

- The posts which need to be erected outside the property 'Two Hoots' on Swaffham Road is still ongoing. The swing has not yet been dismantled and therefore the posts are not ready for use.
- There are a number of overgrown shrubs/hedges in Wissey View. Cllr D. Goodrham and Chairman J. Musgrove to visit Wissey View and the rest of the village and note addresses. Once received the Clerk will send letters to the owners to reduce these in size.

6.3 Allotments – to discuss (if any) outstanding or future matters

- The steel posts still need to be cut to divide allotment plots 7A and 7B.
- All allotments have now been taken and there are two people on the waiting list.
- All allotments are looking very tidy.
- A review will be carried out of the guttering and water tanks.

6.4 Handyman/Gardener – update on outstanding and future projects

- The Cricket Club hedge has now been started but this is a very large job and will take time to complete. Will consider contacting the probation team at Sodexo to complete this and cleaning out the Cricket Club dyke.

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- Chairman J. Musgrove to ask handyman to close off holes on outside of Allotment Hut to stop vermin getting in and weatherproof footbridge down Pig Stye Lane.

6.5 Allotment Hut

As reported last month the Church are still awaiting a new Vicar and this could take up to a year. Councillors are to come up with suggestions on how best to use the hut in the New Year.

6.6 Parish Partnership Scheme 2020

The application form for the SAM2 Portable has been submitted and we will hear in March if we are successful.

6.7 Meeting Dates for 2020

The list of meeting dates for 2020 has been completed and put on the Parish Council website and the village noticeboard. Clerk to send this round to Councillors. (This has been done).

6.8 National Community Energy Campaign

This item will be moved to the meeting in January.

6.9 Charitable Donations

The figures for the Tree Lighting Ceremony are:

- The Crown collected £80 from their mulled wine and biscuits.
- The hot chocolate stand collected £88.75 for mental health charity Mind.
- The cake stall collected £102 which also included a donation from the Fish & Chip from their takings that evening for East Anglian Children's Hospices.
- The light switch on raffle and main raffle collected £93 for Young Minds.
- The Chapel box collected £43.
- Lynford Hall kindly donated a tea for two voucher for the raffle and gingerbread as a good will gesture for the village.
- We are awaiting confirmation from Yallops and St. Leonards Residential Home of their collections. Yallops kindly donated a meat voucher for the raffle.

275 to 300 people attended the evening.

£50 has been donated to the Royal British Legion. Cllr S. Eyres proposed that the Parish Council donates £100 to the East Anglian Air Ambulance. This was seconded by Cllr S. Booth and 5 agreed.

6.10 Financial Regulations

The Financial Regulations have been amended based on comments made by Cllr K. Weight and Chairman J. Musgrove. A majority of the text is taken from a copy provided by NALC. This was proposed by Chairman J. Musgrove and seconded by Cllr D. Goodrham. All agreed.

7. CORRESPONDENCE – The Clerk / Chair will read out any outstanding correspondence that has not been previously circulated

- Letter from Norfolk County Council regarding the A134 Tottenhill to Thetford Safety Scheme. The scheme will consist of the following improvement:
 - A 50mph speed limit between Tottenhill to Stradsett
 - A 50mph speed limit between Stradsett to Mundford
 - Installation of raised carriageway edgelines at Stokeferry Bypass
 - Installation of raised carriageway edgelines from Mundford to Thetford
 - Junctions with high accident records have been selected for improvement.
- A letter from NARS (Norfolk Accident Rescue Service) a charity which provides emergency medical care to people who have suffered traumatic or life-threatening injuries or serious medical conditions. They have provided details of the services they provide and need Councils, individuals and businesses to donate.
- We have received letters and emails from residents who are very upset by the cancellation of the market day bus service.

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8. FINANCE

8.1 Payments and Cheques for the November invoices

The following payments were authorised on Thursday 5th December. The payments were proposed by Cllr S. Eyres and seconded by Cllr D. Goodrham and all agreed. (Accounts reconciled 28th November 2019. Opening balance for November is £10,904.03).

Description	Amount
Balance for November 2019 (Accounts reconciled 28th November) (minus the following direct debits)	£10,904.03
Opus Energy Parish Office Electric	£31.09
E-On Street Lights	£115.49
Everflow Water Rates	£12.95
XLN Telephone/Wifi Parish Office	£48.18
Npower Business (Allotment Hut Invoice)	£16.78
Total Direct Debits	£224.49
Receipts	Amount
Plusnet Deposit Returned	£39.60
Total Income	£39.60
Balance	Amount
After Direct Debits and Income	£10,719.14

Cheques	Description	Total
BACS	Westcotec Street Light Maintenance	£59.23
BACS	Mrs A Shepherd – CCS	£300.00
BACS	Mrs S King Wages & Overtime	£517.92
BACS	Mr J Musgrove – Christmas Decorations	£27.70
BACS	Mr J Musgrove – Start Traffic for cone lights	£41.86
BACS	Mr B McIsaac Wages, Mileage and Fuel	£255.79
BACS	Cricket Club Rent for 6 Months	£90.00
CASH	Mr S Eyres – Batteries	£4.99
CASH	Mrs S King – Plusnet Deposit	£39.60
Total Paid		£1,337.09

Balance in Community Account	Total
November 2019 (£3,000 transferred back to savings account).	£9,382.05
Balance in Savings Account	Total
November 2019 (£3,000 transferred from current account).	£15,861.38
Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

8.2 Web report for November

The following report has been received from Mrs Rosemary Godfrey

- There were 282 visitors in November.

8.3 2020-2021 Budget

The budget sheet was circulated to all Councillors.

8.4 Precept

Chairman J. Musgrove proposed that the precept is increased to £33,000 in line with inflation. This was seconded by Cllr S. Eyres and all agreed. Precept form to be submitted. (This has been done).

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9. PLANNING APPLICATIONS

Reference Number:	Address:	Date:	Description:	Outcome/ Update:
3PL/2019/1418/F	Frying Pan Lodge, Brandon Road Mundford	28/11/2019	Change of use of garage with workshop above to dwelling including an extension to be used as an annexe to the main dwelling	Undecided
3PL/2019/1487/HOU	26 Adeane Meadow Mundford	05/12/2019	Extend to the single storey garage to the side boundary with a pitched roof, and a single storey rear extension with a flat roof to the rear of the garage	Undecided

10. STREET LIGHTING

Westcotec is meeting Chairman J. Musgrove next week to discuss street lamps.

11. REPORTS

11.1 District Cllr Mike Nairn

Norfolk County Council has had their full meeting and is due to become carbon neutral by 2030. The costing is still to be completed. They would like 1million trees to be planted and this will be fully encouraged. The decision to remove certain bus services was not made lightly. The recent ruling meant that buses need to have disabled access to continue running. The bus services are currently heavily subsidised and the school buses are used. The bus companies cannot afford to make the changes to their buses. We have tried to get other bus services to continue with the service but have been unable to find anyone. It was decided it wasn't economical due to the amount of people that used the service.

11.2 County Cllr Fabian Eagle

The Local Plan has been adopted and is in place until 2036.

12. MEMBERS' MATTERS – items for agenda for next Month's meeting

- It was decided that the next Tree Lighting Ceremony will take place on Saturday 28th November 2020.
- We need to report to the Police the recent vandalism around the village including Bowls Club green, Church yard and two fires in the football stand at the Cricket Club. (This has been done).
- The tree will be taken down on Sunday 5th at 10am.
- VE Day 75th anniversary is on May 8th 2020. This needs to be added to the next agenda. (This has been done).

With nothing more to discuss the meeting closed at 8:55pm.

Chairman: _____ Date: _____